

Name : Jyoti Rathi
Designation : Library Attendant
Qualification: : Master of Public Administration
C. Lib. Sc.
B. Lib. Sc.
M. Lib. Sc.
M. Phil. (Library Science)
Diploma in Computer Application
Experience : 16 Years (Approx)

Duties in Library Department

1. Circulation counter (Issue Return)
2. Membership
3. Serial Control
4. Data Entry (Books)
5. Stock Verification
- 6.